

TEMPORARY EVENT



What is a Temporary Event?

DEFINITION (RCC 17.256.020 RCO 348.3982)

"Temporary event" - an event held, either indoors or outdoors, on no more than four consecutive days, to which the public is invited, with or without charge. Temporary events include, but are not limited to, music festivals, stage or theatrical shows, sports events, fairs, carnivals, rodeos, automobile sales, shows or races, off-road vehicle sales, shows or races, animal sales, shows or races, heavy equipment auctions and tent revival meetings. Temporary events are classified as follows:

"Major event" - a temporary event which two thousand (2,000) or more people are expected to attend.

"Minor event" - a temporary event which less than two thousand (2,000), but more than two hundred (200) people are expected to attend.

"Established facility" - an existing, legally permitted facility that is designed and constructed to accommodate two thousand (2,000) or more people.

Where Do I Apply?

Call or visit your local Planning Department Palm Desert Office at:
77588 El Duna Ct., Suite H
Palm Desert, CA 92211
(760) 863-8277
or 4080 Lemon St.
Riverside, CA 92501
(951) 955-3200

Other Desert Agencies:

Sheriff's Department:

Palm Desert - (760) 836-1600

Indio Office - (760) 863-8990

Health Department - (760) 393-3390

CA Highway Patrol - (760) 772-8911

Transportation Dept. - (760) 863-8267

Fire Department - (760) 863-8886



BUILDING & SAFETY
(760) 863-8271 ▪ (951) 955-1800



CODE ENFORCEMENT
(760) 393-3344 ▪ (951) 955-2004



**RIVERSIDE COUNTY
PLANNING DEPARTMENT**
PLANNING DEPARTMENT
(760) 863-8277 ▪ (951) 955-3200



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Where and when can I have a Temporary Event?

Appropriate Venue (RCC 17.256.030 RCO 348.3982)

Notwithstanding any other provision of this chapter to the contrary, major and minor events are permitted as a matter of right in any established facility, but may not occur during the hours of two a.m. to six a.m. A major event may not be held at any location other than an established facility. A minor event may be held at a location other than an established facility, but only if a minor event permit has first been obtained in accordance with this chapter.

Do I need bond or insurance for a Temporary Event?

Bond and Insurance. (RCC 17.256.040 RCO 348.3982)

The Planning Director may require an applicant for a minor event permit to post a bond or to otherwise financially secure that the event location is restored to its original condition and that the county is fully reimbursed for any unanticipated law enforcement or emergency medical expenses. The Planning Director shall determine the amount of the bond or other security and the applicant shall post it with the County Building and Safety Director. The Planning Director may also require an applicant for a minor event permit to obtain indemnity or liability insurance naming the county as the insured.



Hours of Operation

Any activity for which an event permit is issued shall not be allowed to operate between the hours of 2 a.m. and 6 a.m.

Can I advertise and sell tickets?

Advertising/Ticket Sales (RCC Sec 17.256.050 RCO 348 Sec 348.3982)

No person shall advertise, sell or furnish tickets for a minor event until a permit has been obtained for the event in accordance with this chapter.

How do I apply for a Temporary Event?

Application Limitations. An application for a minor event permit shall not be processed and shall be summarily denied if ten (10) minor events have already occurred at the location in question. Also, an application for a temporary outdoor event must be made to the Planning Department
AT LEAST 60 DAYS PRIOR TO THE EVENT.

Requirements for Approval

The Planning Director shall approve an application for a minor event permit if:

- The application limitation discussed in subsection B of this section has not been exceeded;
- There is no pending code enforcement action on the property underlying the proposed event location;
 - An access and parking plan has been approved by the County Transportation Director;
 - A fire protection plan has been approved by the County Fire Chief;
 - A security operations plan has been approved by the County Sheriff;
 - An emergency medical services plan has been approved by the County Health Services Agency Director;
- A sewage disposal, potable water and food service operation plan has been approved by the County Health Services Agency Director.
 - A noise, dust and lighting mitigation plan has been approved by the County Planning Department.